

## **Bemidji Community Arena Corporation Board**

### **Monthly Board Meeting**

November 7, 2023 6:15 am

BCA Meeting Room

**Board Members Present:** Ben Wangberg, Leisha Gregg, Courtney Aitken Gifford, Travis Reiersen, Donny Wilcox, Dr. Jim Dewar, Troy Strassberg, Marcia Larson

**Board Members Absent:** Bruce Bentfield, Brad Neis, Jake Reiersen

**Guests:** Eric Carlson, Isaiah Bitter

Meeting began at 6:17 am

#### **Regular Business:**

Meeting Minutes from the October Meeting were sent by email to the board members. Motion by Dr. Jim to approve the minutes, seconded by Travis. Motion passed.

The Treasurer's Report for October was sent by email to the board members, and it was discussed. Motion by Courtney to approve the report, seconded by Troy. Motion passed.

Rink Manager's Report – Nymore is a week behind because the ice company was working on another job. Ice will be painted on Thursday.

#### **Other Business:**

- Guest (6:30 am) Eric Carlson, Bonded Lock & Key – presented the products and services they can provide for monitoring and will send pricing to Ben and Leisha. He gave an update on the door conversion to fobs. There was a discussion on the high school locker rooms with the board members.
- Monitoring Companies – Leisha gave the history of the current monitoring company. Ben discussed with Jake and the items we are concerned about with the current company. They will send out to the board by email.
- BYHA User Agreement – (ongoing agenda item) it is being reviewed by the executive committee and then will go to the full board. Then it will be sent to BYHA president for review.
- Historical/Memorial/Honor Wall Committee – (ongoing agenda item) Dr. Jim presented the first murals, they are printed and are under budget. He is working on getting them shipped and will give more information on where they will be hanging in the rinks.
- Staffing –

- Brandon Sorenson – benefit & pay raise request
- Job Descriptions – have been sent to the HR committee for review
- Employee P&P – Courtney has a draft started and will be completing for December board meeting. It will include a step increase chart.
- Nymore Start-up – a week behind, the system started and is cooling down.
- Skate Sharpening – tabled to next meeting
- Point of Sale – Leisha will check with FNB, Marica will look at options for invoices and ice scheduling.
- High School - Bi-Annual meeting took place and went well, HS coaches attended along with the Athletic Director, locker room access was discussed and will not change.
- Request for graduation party in the lobby –Marcia will draft a user agreement for other spaces in the arena, we need to discuss a price for next meeting.

**Marketing:**

Update – Please ask 2 businesses to be sponsors in the arena.

**The next Board Meeting date will December 5, 2023 at the BCA meeting 6:15 am.**

Meeting adjourned at 7:43 am

Respectfully submitted by Courtney Aitken Gifford