

Bemidji Community Arena Corporation Board
Monthly Board Meeting

March 5, 2024 6:15 am

BCA Meeting Room

Board Members Present: Ben Wangberg, Courtney Aitken Gifford, Travis Reiersen, Dr. Jim Dewar, Troy Strassburg, Marcia Larson

Board Members Absent: Bruce Bentfield, Jake Reiersen, Brad Neis, Donny Wilcox, Leisha Gregg

Guests: Isaish Bitter

Meeting called to order at 6:22 am

Regular Business:

Meeting Minutes from the February Meeting were sent by email for the board to review. A motion was made by Dr. Jim to approve the minutes, second by Travis. Motion passed.

Treasurer Report for February was discussed. A motion was made to approve the report made by Courtney, second by Travis. Motion passed.

Rink Manager's Report was presented. Motion approved to spend \$500 for a staff end of season party by Marcia, second by Travis. Motion passed. We are waiting for estimates with different options for installation of the boards at Nymore. A closed bid system will be put together by Ben for the old boards. Information will be sent by emails to board members.

Other Business:

- BYHA User Agreement – was approved at the February BYHA Meeting. A motion by Courtney to approve the BYHA User Agreement, seconded by Troy. Motion is passed.
- Board Terms – Ben and Brad's spots are up for renewal. Ben would like to stay on the board. Ben will reaching out to Brad to see where he is at for staying on the board.
- Historical/Memorial/Honor Wall Committee – (ongoing agenda item) Dr. Jim is looking at pricing and finding photos for above the windows in the warm area for all college hockey players.
- Scheduling and Billing Software – Finnly Sport – Isaiah did some research with other users and did not get any negative comments. Motion by Travis to approve the purchase of this software, second by Marcia. Motion passed.

- Staffing – ongoing agenda item/work in progress
 - Employee P&P
- Skate Sharpening (ongoing agenda item)
- Point of Sale (ongoing agenda item)
- Rental Agreement for Arena space – Marcia will send out the form she created.
- Open Hockey - similar to last year.
- Nymore Improvements
 - Ben is going to create a closed bid system to sell the boards.
 - Grants submitted – due March 6 to the Beltrami County and George W Neilson foundation. Ben and Courtney will be submitting.
 - Fundraising committee needed – Courtney will draft an email to BYHA and Troy will send out to membership looking for committee.

Next meeting agenda item – we need to put cleaning services out for bid vs hiring a janitor.

Marketing:

Update – Please ask 2 businesses to be sponsors in the arena.

The next Board Meeting date will April 23, 2024 at the BCA meeting 5:30 pm. This will be the Annual Board Meeting.

Meeting adjourned at 7:38 am

Respectfully submitted by Courtney Aitken Gifford