

**Bemidji Community Arena Corporation Board**  
**Monthly Board Meeting**

April 5, 2022 6:00 am

Raphael's Bakery

**Board Members Present:** Jeff Solhiem, Courtney Aitken Gifford, Donny Wilcox, Travis Barnes, Ben Wangberg, Jake Reierson

**Board Members Absent:** Leisha Gregg, Bruce Bentfield, Jim Dewar, Marcia Larson, Brad Neis

**Guests:** Jake Peterson

Meeting called to order at 6:12 am

**Agenda**

**Regular Business:**

Meeting Minutes from the regular March board meeting were sent by email. A motion to approve the minutes from Ben, second by Jake. Motion passes.

Treasurer Report for March was presented. A motion to approve the March treasurer's report by Courtney, second by Travis. Motion passes.

**Other Business:**

Bemidji Area School Transition committee update - the paperwork will be signed on 5/2. A walk through Nymore will be needed. Board members and rink staff will be asked to attend. Donny, Jake, Travis, and Bruce along with Rink Manager Jake will be sent the invite.

BYHA User Agreement - Ben will send the current agreement to the BCAC board members to review. He will try to start a new draft.

Budget 2022-2023 Discussion Items:

- Summer Ice Open Hockey - starting June 1<sup>st</sup> there is a need to start collecting payments from users. Jake will look into stickers for families/kids to purchase a yearlong pass. Could the passes be sold on the BYHA sports engine? Purchased at Top Shelf? Need some to purchase at the rink. Courtney will work on signage for the donation boxes. Suggested donation \$5 per skater/\$10 per family. The skate rentals are for Park & Rec events only. A Park & Rec employee will be in charge of the skate rentals not a BCA rink staff.
- Beltrami Electric - Donny met with Bob Gregg and emailed the information for the budget in January. The price difference and the

chance for losing ice are not significant to the budget. We will go with same rate charges all year long.

- Ottetail Rebates - Donny will contact Brandon Johnson about LED lighting updates at Nymore (218) 517-0921

**Ice Rentals** - A motion to approve a November 1, 2022, increase to \$170 for all rinks was made by Jake and second by Donny. Motion passes.

**Reserving the BCA meeting room** - A cleaning/rental fee of \$25 and an additional \$10/hour to use the BCA meeting room, lobby or downstairs concession stand outside of the BCAC board and BYHA board/team meeting uses. Reservations will be made through Jake. It will need to be added as an option the ice rental form. The room is an additional cost for ice rentals (not included in renting the ice). It should be noted in the reservation form no alcohol is allowed.

**Repairs and Maintenance Meeting** - Scheduled for April 19<sup>th</sup> 6:30 am at the BCA meeting room. Invited to this meeting: Donny, Leisha, Travis and Bruce along with rink staff. Jake R will provide the dollar amount to be discussed.

**Annual Meeting** - scheduled for Tuesday April 26<sup>th</sup> 5:30 PM at the BCA meeting room. This meeting will include the approval of 22/23 budget.

Travis will be ending his board membership.

#### **Marketing:**

Donny will send Jake P the marketing information to share with people that ask how to advertise in the rinks.

The ANNUAL Board Meeting will be on Tuesday April 26<sup>th</sup> at 5:30 PM BCAC meeting room

Meeting was adjourned at 7:38 am.

Respectfully submitted by Courtney Aitken Gifford