

## **Bemidji Community Arena Corporation Board**

### **Monthly Board Meeting**

February 11, 2025 6:15 am

BCA Meeting Room

### **Minutes**

**Board Members Present:** Ben Wangberg, Courtney Aitken Gifford, Donny Wilcox, Dr. Jim Dewar, Bruce Bentfield, Leisha Gregg, Jake Reiersen, Brad Neis, Troy Strassburg, Marcia Larson, Travis Reiersen

**Board Members Absent:**

**Guests:** Isaiah Bitter, Bob Gregg and Mike Birkeland from Beltrami Electric

Meeting called to order at 6:17 am

### **Regular Business:**

The Meeting Minutes from the January meeting were sent by email for the board to review. A motion was made by Jake to approve the minutes, second by Dr. Jim. Motion passed.

The Treasurer Report for January was sent to the board by email. Discussion on the report. Motion to approve the report by Ben seconded by Donny. Motion passed.

Rink Manager's Report was sent by email and included facility usage reports. Got the edger back after 3 months, Nymore has been running well for 2 weeks, price shopping for fire suppression items, cleaning has gotten worse, Girls Hockey team's season is over, Nymore is getting booked for off-season events, ice out at Nymore March 4 or 5. The board wants to thank Isaiah, Brandon and staff for the great season.

### **Other Business**

- Beltrami Electric back payments – there was a miscalculation in out electric rates for the past 3 years, they would like to collect \$26,000 in back payments, Bob Gregg presented from Beltrami Electric to give background information. He was joined by Mike Birkeland, VP of Electrification. Options to lower expenses going forward will be explored. Discussion on why and how it happened. They are expecting payments over 12 months, they will look into 18 months. Beltrami Electric board meets at the end of the month.

- High School Boosters – need more communication between Boosters (boys and girls) and BCAC. We should meet each year. Dr. Jim proposed some verbiage to give groups using the BCA spaces to help clarify .
  - Any temporary modification to any of the rinks, requires rink manager approval prior to modification.
  - All requests are expected to be in writing.
  - Any permanent modifications require BCAC board approval.
  - Ancillary groups representing primary tenants must have the approval of not only the primary tenant, but also the rink manager, prior initiating planned actions.
  - In certain cases, the BCAC board reserves the right to final approval.
- Janitor vs Cleaning Contract - a 30-day notice will be given to the current cleaning company to end use; Isaish has a plan to hire internally to cover the cleaning. Will discuss as needed.
- Historical/Memorial/Honor Wall Committee – (ongoing agenda item) things moving forward with the next phase, fundraising is on-going. Dr. Jim will present to the board members before anything goes into production.
- Rink refresh – need to get a plan on the areas to refresh this summer to include painting, flooring and rubberized flooring – items for next agenda to put in our budget for next season.

**Marketing:**

Update – Please ask 2 businesses to be sponsors in the arena.

**The next Board Meeting date will March 4, 2025 at the BCA meeting 6:15 am.**

Meeting adjourned at 7:47 am

Respectfully submitted by Courtney Aitken Gifford