

**Bemidji Community Arena Corporation Board**  
**Monthly Board Meeting**  
December 6, 2022 6:30 am  
BCA Meeting Room

**Board Members Present:** Ben Wangberg, Jeff Solhiem, Courtney Aitken Gifford, Leisha Gregg, Marcia Larson, Brad Neis, Dr. Jim Dewar, Jake Reierson

**Board Members Absent:** Donny Wilcox, Bruce Bentfield

**Guests:** Jake Pederson

**Meeting Begins at 6:34 am**

**Regular Business:**

Meeting Minutes from November were sent by email. Motion to approve the meeting meetings by Brad, seconded by Jim. Motion passed.

Treasurer Report for November was presented by Jake R. Motion to approve the report by Courtney. Seconded by Brad. Motion passed.

Rink Manager's Report – Staffing update - there are 8 staff and should be good once they are all trained. A light has been ordered for the US flag and should be here in a few weeks. Dept of Health was here for air quality inspection, passed all paperwork was up to date for BCA rinks. Nymore needed the logs, passed inspection. Reminder for coaches that open the rink for morning practices need to be trained on air quality every year. Zambonis each have issues but working through them. First National Lobby updates needed – fireplace and heat are being worked on, a temporary heater installed while waiting for parts. Items for BYHA meeting – rink managers, team managers and coaches need to check locker rooms after each game for damage. Behavior of a team over the weekend of the Bantam B1 tournament needs to be reported.

Jake R made a motion to give Jake P the authority to get new lobby lights up to \$4,999. Jake R spoke with Beltrami Electric and they will reimburse 1/3 of the cost. Jake P will find a quote for new lighting in the lobby and move forward with getting the work completed. Second by Marcia. Motion passed.

**Other Business:**

- Beltrami County Grant - submitted 11/30/22 by Ben. Asked for \$4,000 for the sound system improvement project headed by the Paul Bunyan International Tournament.
- Skate Sharpening - Sparks machines in the budget the past 2 years, they were unavailable – table this item for next meeting (how to accept payments, procedures for rink staff).

- First National Bank:
  - Account Signers at First National Bank – will be adding Ben as signer. Jake R, Leisha, and Bruce are signers and will stay on account.
  - Debit Card – Leisha will get a debit card with Bemidji Community Arena for Jake P to use with a \$1,000 limit.
  - Motion by Jake R to approve Ben as an account signer and get a debit card, second by Marcia. Motion passed.
- Ice Rental Rate – November 1, 2022, hourly rate is now \$170.00 it has been on the website since May. It was approved at the April board meeting and noted in the meeting minutes. Jake P has been using the new amount and users are aware of the increase.
- LiveBarn Updates – Nymore will be live by Christmas
- BYHA User Agreement – ongoing agenda item
- Nymore – Ben and Donny will be working with BYHA to create shooting rooms with the far end lockers room.

### **Marketing:**

Update – Please ask 2 businesses to be sponsors in the arena.

The next Board Meeting will be on January 3, 2023 6:30 am BCAC meeting room.

Meeting adjourned at 7:31 am.

Respectfully submitted by Courtney Aitken Gifford